



## YEAR 9 SYNERGY TEAM

The Year 9 Synergy Team is a Position of Leadership within the College.

The Year 9 Synergy Team members are accountable to the Principal through the Deputy Principal – Learning and Teaching for the day-to-day running, management and teaching of the Year 9 **'Synergy'** Program.

The Year 9 Synergy Team members:

- Actively collaborate with the Principal to promote and enhance the Catholic identity of the College and the Mercy Ethos and to ensure that all College teaching and learning practices and procedures reflect the Vision, Mission and Values of the College.
- Provide positive leadership as the College endeavours to fulfil its educational mission.
- Share in the task of promoting collegiality and community within the College where all members are treated with dignity and respect.
- Share active responsibility for the promotion of a College learning culture, committed to continuous improvement that embraces all staff and students.

*All Leaders at the Academy of Mary Immaculate commit to the vision of Academy as a 'premier learning community'*

### **Commitment to Child Safety and Wellbeing**

- Providing students with a child safe environment
- Being familiar with and complying with the school's Child Safety and Wellbeing policy and Code of Conduct, and any other policies or procedures relating to child safety
- Being familiar with, understanding, addressing and complying with the new Victorian Child Safe Standards and Ministerial Order 1359
- Proactively monitoring and supporting student wellbeing
- Exercising pastoral care in a manner that reflects school values
- Implementing strategies which promote a healthy and positive learning environment

### **Key Area of Responsibility**

- Development and organization of the Synergy Program

### **Administrative Leadership**

The Program Team will be responsible for:

- The ongoing review and documentation of the curriculum framework, the learning outcomes and the success criteria that will direct a purposeful and engaging learning program.
- Developing all appropriate documentation regarding the day to day activities of students involved in the Program.
- Reviewing the work of the team to ensure continuous development and improvement of the Program, smooth delivery of the Program's activities and the monitoring of student progress
- Maintaining the ethos of the Program by actively working to build community partnerships
- Ensuring that the Year 9 Synergy Program enables students to meet the broader requirements of the general capabilities of the Year 9 AusVELS curriculum
- Establishing protocols for ongoing reporting to parents through the College intranet and for developing a formal end of term report on the achievements of the students in the Program
- Working collaboratively with the College teaching staff to inform and promote the work of the Program.
- Working with the Deputy Principal – Wellbeing and Operations to ensure the health and safety of all students involved in the Program.
- Working with the Deputy Principal – Wellbeing and Operations to maintain the annual calendar of events for the program.
- Providing to the Leadership Team a review of the progress of the Synergy Program with respect to its stated aims and objectives. This to take place at the end of each Semester.
- Communicating the progress of the Year 9 Synergy Program to the wider community via the College newsletter, College website, College Facebook page and any other appropriate media.
- Working with the Deputy Principal - Learning and Teaching to model the integrated / inquiry approach to Learning Leaders and teaching staff within the school

### **Teaching and Learning Leadership**

The Program Team will:

- Understand and be able to communicate the pedagogical underpinnings of the Program
- Adapt a forward thinking vision for the Program and demonstrate capacity for innovation
- Be able to implement contemporary learning practices
- Demonstrate creativity, flexibility and initiative
- Model teaching strategies and practices that enhance the program goals of student centred, inquiry based learning.
- Monitor the day to day activities and progress of students involved in the Program and work in close partnership to establish programs which are responsive to each group's needs, as well as personalizing learning for individual students
- Work collaboratively to ensure the continuous development and improvement of the Program
- Help to build a culture in the Program which acknowledges the wellbeing and academic performance of the students
- Develop and teach immersion units
- Be involved in the facilitation of various Program activities eg. collaborative team building, incursions, scavenger hunt, City visits/excursions
- Use appropriate technologies to provide feedback to students
- Access appropriate professional learning to develop and maintain the pedagogical skills required for the implementation of the Year 9 Program

### **Skills**

- Develop high capacity in building and sustaining team approaches and professional collaboration
- Demonstrate high degrees of flexibility and excellent communication and negotiation skills
- Be able to communicate effectively to students, parents and relevant partnerships emerging from the Program

### **Other Duties**

- Undertake appropriate teaching duties.
- Undertaking any other duties as delegated by the Principal or Deputy Principal - Learning and Teaching

### **Annual Budget**

- Development of an Annual Budget

### **Publications**

The preparation and development of:

- The appropriate section of the Year 9 Subject Selection Handbook
- Articles for the College Newsletter, Academian, College Facebook page and other publications

### **Membership**

- Member of Learning Leaders team

### **Accountability**

- Reports to the Deputy Principal - Learning and Teaching

### **Details of Position**

- College appointment – 2 year term for each member with possibility of a 3<sup>rd</sup> year
- Appraisals to take place mid-term of appointment for each team member and at end of tenure