

# PARENTAL OCCUPATION GROUP

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*It is important not to enhance the answers to your occupation and levels of education, as in doing so may adversely affect College government funding. Please note the following "occupation groups" are supplied to schools by the Australian and State Governments.*

## **GROUP 1: Senior Management in large business organisation, government administration and defence, and qualified professionals**

SENIOR EXECUTIVE/MANAGER/DEPARTMENT HEAD: in Industry, Commerce, Media or other large organisation

PUBLIC SERVICE MANAGER: Section head or above, Regional Director, health/education/police/fire services administrator

OTHER ADMINISTRATOR: School Principal, Faculty Head/Dean, library/museum/gallery director, research facility director,

DEFENCE FORCES: Commissioned Officer

PROFESSIONALS: generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others

- HEALTH, EDUCATION, LAW, SOCIAL WELFARE, ENGINEERING, SCIENCE, COMPUTING: professional
- BUSINESS: management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer
- AIR/SEA TRANSPORT: aircraft/ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller

## **GROUP 2: Other business managers, arts/media/sportspersons and associate professionals**

OWNER/MANAGER OF FARM: construction, import/export, wholesale, manufacturing, transport, real estate business

SPECIALIST MANAGER: finance/engineering/production/personnel/industrial relations/sales/marketing

FINANCIAL SERVICES MANAGER: bank branch manager, finance/investment/insurance broker, credit/loans officer

RETAIL SALES/SERVICES MANAGER: shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency

ARTS/MEDIA/SPORTS: musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official

ASSOCIATE PROFESSIONALS: generally have diploma/technical qualifications and support managers and professionals.

- HEALTH, EDUCATION, LAW, SOCIAL WELFARE, ENGINEERING, SCIENCE, COMPUTING: technician/associate professional
- BUSINESS/ADMINISTRATION: recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager]
- DEFENCE FORCES: senior Non-Commissioned Officer

## **GROUP 3: Tradesmen/women, clerks and skilled office, sales and service staff**

TRADESMEN/WOMEN: generally have completed a 4 year Trade Certificate, usually by apprenticeship  
All tradesmen/women are included in this group.

CLERKS: bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk

SKILLED OFFICE, SALES AND SERVICE STAFF:

- OFFICE: secretary, personal assistant, desktop publishing operator, switchboard operator
- SALES: company sales representative, auctioneer, insurance agent/assessor/loss adjuster, market researcher
- SERVICE: aged/disabled/refugee/child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor

## **GROUP 4: Machine operators, hospitality staff, assistants, labourers and related workers**

DRIVERS, MOBILE PLANT, PRODUCTION/PROCESSING MACHINERY AND OTHER MACHINERY OPERATORS

HOSPITALITY STAFF: hotel service supervisor, receptionist, waiter, bar attendant, kitchenhand, porter, housekeeper

OFFICE ASSISTANTS, SALES ASSISTANTS AND OTHER ASSISTANTS:

- OFFICE: typist, word processing/data entry/business machine operator, receptionist, office assistant]
- SALES: sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker]
- ASSISTANT/AIDE: trades' assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant]

LABOURERS AND RELATED WORKERS:

- DEFENCE FORCES: ranks below senior NCO not included above
- AGRICULTURE, HORTICULTURE, FORESTRY, FISHING, MINING WORKER: farm overseer, shearer, wool/hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand
- OTHER WORKER: labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor