



## STUDENT/PARENT/GUARDIAN LEARNING TECHNOLOGIES ICT USER AGREEMENT

Access to learning technologies such as computers, the internet, and email is provided for the purposes of educational learning. The purpose of this agreement is to provide rules for appropriate use of these facilities. This agreement will remain valid for the duration of the student's enrolment at the College.

### STUDENT AGREEMENT:

I understand that the use of learning technologies and access to the internet from the Academy of Mary Immaculate must be in support of educational research and learning and I agree to the following:

- I will use College computer facilities/network appropriately at all times.
- I will refrain from accessing any news groups, chat groups, RSS feeds, web pages or other areas of cyberspace that would be considered offensive in the judgement of the College because of pornographic, racist, violent, illegal or other inappropriate content.
- Accordingly, I am responsible for monitoring and appropriately rejecting materials, links, dialogue and information accessed/received by me.
- I accept responsibility to keep copyrighted material from entering the College. Therefore, I will not download software, games, music, graphics, videos, images or text material that are copyrighted and I will not violate any copyright laws by posting or distributing copyrighted material.
- Plagiarism is unacceptable. Therefore, I will only use any downloaded material in an appropriate manner in assignments, citing direct quotes and the sources of information in a bibliography
- I will not reveal personal information including names, addresses, bank account details and telephone numbers of myself or others.
- Cyber Bullying – I identify that there are laws in place to combat cyber bullying. I am aware that it is a criminal offence to engage in such behaviour.
- My parents/caregivers will be aware of and monitor my use of computers and the internet at home as this is not the responsibility of the College.

You have the right to expect others to treat you with respect online. Along with this you have the responsibility to treat others with respect. This means that you should never send or publish nasty comments about anyone or any abusive or offensive material. This includes:

> anything racist about anyone

> hurtful messages on social networking sites

- > fake profiles or messages that are mean and hurtful
- > false information about anyone or any organisation
- > false or damaging information about a person or organisation
- > messages or material that threaten, bully or harass anyone
- > continually sending unwanted messages
- > messages that make excessive or unwanted demands of anyone
- > sexually inappropriate content in material or messages
- > excluding anyone from an online group in order to hurt them

- I will not damage computers, computer systems or networks. This includes unplugging / swapping mice, keyboards, etc. I understand that vandalism is not an acceptable behaviour.
- I will respect equipment in all computer areas and will not take any equipment without a teacher's permission. Furthermore, I will immediately report any theft that I am aware of to the teacher.
- I will access internet or email only under the supervision of a teacher or delegated staff member. Web site access must be authorised by supervising teachers.
- Any personal material I bring into the College on any disks or USB drives must be for appropriate school purposes.
- I acknowledge that the College is not responsible for any damage to my personal equipment.
- I will abide by log-on procedures to access to the computer network.
- I understand whilst at school my device use is monitored by the College.

### DEVICE SPECIFIC:

- I recognise that the device issued is the property of the College.
- I will follow the appropriate safety and care procedures for the device as outline in this booklet under the section "device use at the Academy".
- I will ensure that my desktop screen contains only school approved apps and links, with appropriate wallpaper and language.
- I will only open my device and use applications and websites when directly instructed to do so by my teacher. I will not use personal content during class time unless directly linked to my learning and with prior knowledge of the classroom teacher.

- During class time, I will not use my device for playing games unless electronics games are part of the learning and with prior knowledge of the classroom teacher.
- When not using my device in class, the lid will remain closed – opening of the lid will only occur after teacher instruction to do so. When the teacher instructs the lid to be closed I will do so immediately.
- I will not attempt to contact or 'friend' teachers or College staff through social networking sites unless they are College approved sites used for an educational purpose.
- I will not comment on teachers in a derogatory way on any website. I recognise that there are Australian laws in place that cover such behaviour with offence provisions for civil defamation and criminal defamation.
- When emailing or contacting teachers directly I recognise that teachers will only respond in a timeframe during reasonable working hours.

If I violate the terms of this agreement, there will be consequences. These may include:

- Having restricted access to Learning Technologies and the College Internet
- Being denied access to computers and/or the internet
- Facing further disciplinary action as determined by the Wellbeing Leader, Deputy Principal or Principal. This may include suspension

I am aware that each case will be considered individually.

#### **PARENTAL AGREEMENT:**

- As the parent/guardian I hereby acknowledge that I have read the agreement on student use of computers and the internet in this booklet and discussed it with my daughter.
- I understand that this use is designed for educational purposes. I recognise that while every effort will be made to monitor student use of the internet, it is impossible for the Academy of Mary Immaculate to continually monitor and restrict access to all controversial materials, should a student choose to avoid the College firewalls.
- I further acknowledge that, while questionable material exists on the internet, the user must actively seek it and therefore is ultimately responsible for bringing such material into the College.
- I acknowledge that the College endeavours at all times through its policies and procedures to ensure that illicit material is not accessible to my daughter.