



ACADEMY
OF MARY IMMACULATE



INSTRUMENTAL MUSIC PROGRAM

2024

Information for Parents & Students

THE CITY SCHOOL FOR GIRLS

OUR PROGRAM

Enrolment Information

Instrumental Music tuition at Academy provides students a practical music experience, an outlet for pupils to discover and enjoy the beauty of music, and through that pursuit to make the best possible individual progress on their chosen musical instrument/s.

It is also a program that seeks to foster a culture of commitment and team spirit through ensemble involvement, as well as personal growth in self-identity through solo performance.

In order to achieve these aims, we ask parents and students to carefully read the program information and conditions of registration listed below, before signing and returning the 2024 Registration form.

Discover and enjoy the beauty of music at Academy

INDIVIDUAL LESSONS

All students from Years 7 to 12 have the opportunity to participate in instrumental music tuition, for which additional fees are charged. Individual tuition is available on all instruments and shared tuition is available for selected instruments only.

See Registration form for these details.

Students entering the program may be required to purchase music books and other resources as deemed necessary by their instrumental teachers.

TIMETABLES AND LESSONS

Students who enrol in this program receive a total of 16 lessons per semester, usually resulting in an average of eight lessons per term. Lessons are provided during school hours, and operate on a rotating timetable so that students do not miss the same class each week.

- Lesson times are visible on the students COMPASS timetable at least one week in advance.
- It is highly recommended that students working towards AMEB Grades 4-6, or Year 11 Solo Music Performance have 45 minute lessons.
- It is highly recommended that students working towards AMEB Grades 7-8, or Year 12 Solo Music Performance have 60 minute lessons.

ENSEMBLE INVOLVEMENT

The Academy of Mary Immaculate offers a balanced approach to musicianship, which includes the development of ensemble skills (playing in a group) as well as individual instrumental training.

All students learning any instrument are expected to rehearse on a weekly basis and perform in at least one College Core Ensemble. This is a compulsory condition of registration.

- College Core Ensembles include; Academy Choir, Leonora Strings or Isabella Strings, Junior Band or Concert Band.
- Extension Ensembles are also run at the College. Audition requirements are explained and carried out in consultation with the particular Ensemble Director. Extension Ensembles include; Chamber Choir, Big Band, Pop Band.
- Students are expected to attend all rehearsals, concerts and excursions where their ensemble is performing.
- Please aim to schedule medical appointments on non rehearsal days.
- Students with unsatisfactory ensemble attendance may have their registration reviewed.

ABSENCE FROM LESSONS and entitlement to make-up lessons

48 hrs notice of any absence is required in order for a make-up lesson to be granted.

If a student is unable to attend a lesson for ANY reason 48 hrs notice of the absence must be provided to both the Music Department (music@academy.vic.edu.au) and to the Instrumental Teacher (via their '@academy.vic.edu.au' email). If this procedure is followed, the student will be provided with a make-up lesson at a mutually convenient time.

Unfortunately, if 48 hrs notice of absence is not provided via the procedure described above, the lesson will be forfeited and a make-up lesson will not be provided (regardless of the reason for the absence).

Absence due to Tests/Assessments, Excursions/Incursions and Camps

Students are not expected to miss a test or an assessment to attend an instrumental lesson. As indicated, 48 hrs notice in the case of any absence must be provided, but as a courtesy and to assist in the smooth running of the program, it would be appreciated if students who cannot attend lessons due to College commitments would provide their instrumental teachers with as much notice as possible of these absences – generally a minimum of a week's notice of the absence is appropriate unless this is genuinely not possible.

Absences Due to Illness, extended absence

In the case that the student will be absent from school for an extended period of time (due to illness or other reasons), the parent/guardian should contact the Instrumental Music Coordinator by email, music@academy.vic.edu.au, in order to make alternative arrangements. If this is not done, any lessons missed during this time will be forfeited.

Staff Absences

Should a staff member be absent from a lesson due to illness or extraordinary circumstances, they will make arrangements with the student for the lesson to be made up at a mutually convenient time.

HIRE

The College can arrange hire of selected brass, woodwind and string instruments, and the price of the instrument hire will be added to the tuition fees for the semester.

Students who elect to hire an instrument from the College will be required to sign a borrowing agreement/indemnity form. Once this form is returned to the College, the student is then responsible for the care of this instrument. This will involve the cost of any repairs or maintenance required due to damage, or the cost of replacing the instrument in the case of theft or loss.

CANCELLATION of instrumental tuition

The cancellation process is as follows:

- Enrolments can only be discontinued at the end of each semester.
- Written notice of cancellation must be provided by a parent/guardian **two weeks prior to the end of semester if you do not wish for the student to continue lessons in the following semester.**
This will include Semester II leading to Semester I of the following year, eg: Semester II of 2023 will automatically re-enrol to Semester I 2024 if no notice of cancellation is provided.
- If insufficient notice of cancellation is provided, fees will be charged for the next semester.
- Notice can be made via email to: music@academy.vic.edu.au
- Refunds will not be given if students withdraw within the semester.

For all enquiries please contact the College Music Department:
Email: music@academy.vic.edu.au